**Pocosin Innovative Charter Board of Directors Monthly Meeting**

**October 17, 2023**

Chairman Stephanie Phelps called to order at 6:00 pm on October 17, 2023 a monthly meeting of the Pocosin Innovative Charter Board of Directors.

**Approval of Agenda**

Motion to approve agenda as presented by Victoria Harrison with a second by Constance Davenport. The motion was unanimously approved.

**Approval of Minutes**

Motion to approve the minutes from September 19, 2023 as presented by Gabrielle Davenport with a second by Victoria Harrison. The motion was unanimously approved.

**3rd Grade (Mrs. Bond & Mrs. Dowd)**

The teachers and their students shared information about what they have been learning in 3rd grade such as their Ag plans, Science Social Studies. Pumpkin Life cycle and the science fair that is grades 3-8 on January 24th.

**PIC PT Coalition (Mrs. Becker)**

Mackenzie Becker shared that they had their first meeting and completed a candy drive for the fall festival trunk or treat that was very successful. She is requesting a Facebook page to keep parents involved and informed. Parents have a lot of positive praises about the school.

**AG/FFA Update**

Ms. Hassell presented what is happening in the classroom. Lessons on Agricultural Advocacy and Career awareness. 6th - Finishing Introduction to FFA with SAE and Parliamentary Procedure. 7th - Finishing Introduction to FFA with Parliamentary Procedure and SAE. 8th - Finishing up Introduction to Agricultural Careers.

Goat Soap

* One half of 7th grade worked with Mrs. Bonita in cutting the soap bars
* 6th grade stamped all of the bags with our school stamp
* One half of 7th grade labeled the bags with the ingredients labels
* 8th grade stuffed all the bags with the soap bars.

Field Trips

Quarter 1

* 6th and 7th grade visited the Poultry Education Center.
* 8th grade will be going to the NC State Fair this Friday

Quarter 2

* NCSU animal Units
* Nutrien Aurora

Animals

* Chicken Eggs donated. Putting into incubators this week.
* Working on getting a few grown chickens

Garden

* Pumpkins are growing, plan to be harvested at Fall Festival
* Iceberg and Romaine Lettuce, Broccoli, Cauliflower, Spinach, Kale, Cabbage, Onion and Snap Beans
  + Once good growth established, start weeding

Fall Festival

* Animals for Petting/Feed - Cows, Pigs, Goats, Ducks, Chickens, Horse
* Selling Poinsettia and Cactus
* Possible T-shirt sale

FFA Officers

Teams

* + Tool Identification
  + Forestry
  + Introduction to Horticulture
  + Livestock Evaluation

Individuals

* + Prepared Public Speaking
  + Extemporaneous Public Speaking
  + Creed Speaking
  + Spanish Creed Speaking
  + Agriscience Fair\*

All teams and Individual CDEs have been filled - Livestock as two teams and 1 extra person.

* Agriscience Fair - only 6-12 students can participate, working with Ms. Brickhouse on this.
  + Dec. 7 - Regional Livestock Contest
  + March 5 - State Livestock Contest (If place well at Regional)
  + March 6 - Spring Regional In-Service (Teachers only)
  + TBD - Federation Contest (Tools)
  + April 19 - Regional Rally (Hort, Forestry, Creed and Public Speaking)
  + June 25 - 27 - State Convention (Agriscience Fair, Spanish Creed, rest if place well at Federation and Regional)

**Director’s Report**

Shelia Cumiskey presented the Director’s Report.

**Enrollment**

* Enrollment is at 264

**Academics**

* Event Recaps - Fall Academic Night, Game Night, Cornhole Tournament
* 2023-24 First Round of Observation Recaps
* Check-In results - to date (will have to provide at the meeting because they will not be ready to submit early)
* 2 more students have qualified for 504 support
* New CSP Grant Support - Dr. Hogston - Safety Grant
* Committee update - FYI
* Ag donation from Mr. Ben Winslow - working with him to connect with the Plant Science Initiative Program at NC State
* School Improvement Plan - goals and objectives (recap - continues from 2022-2023)
  + Academic transition plan

**Staffing**

* Recognition of August and September Staff Members of the Month

**Discipline**

* Attendance and tardy letters were sent home to families on September 4, September 27 and again on October 5
* Social service contact on 1 student

**Events and Community Involvement**

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| October 2023 | National Bully Prevention Month |
| October 1 | International Coffee Day |
| October 3 | **NC Check in Test Training. 3:15pm** |
| October 4-20 | 3-8 Check-In #1 |
| October 4 | Taco Day |
| October 6 | World Smile Day |
| October 6 | Community Cornhole Tournament – 4-6pm |
| October 8-14 | National Fire Prevention Week |
| October 10 | **Edenton NC 8am-2pm 3rd Grade Field Trip** |
| October 10 | **Faculty Meeting 3:15-4:15pm** |
| Ocotber 10 | **6-8 Earth Science Check-In, 5th Grade Reading** |
| October 11 | **1st Grade to Tyrrell Co Fire Department 9:30-11am** |
| Ocotber 11 | **5th Grade Earth Science Check-Ins** |
| October 12-13 | **Fall Break – NO SCHOOL** |
| October 12 | National Farmers Day |
| October 14 | Scuppernong River Festival Parade and Booth |
| October 16 | **Teacher Workday – NO SCHOOL** |
| October 17 | October BOE Meeting 6pm. 3rd Grade Presentation |
| October 17 | WEAR – something crazy day |
| Ocotober 17 | **3-4, 6-8 Reading Check-Ins** |
| October 17 | **RTA Test Training** |
| October 18 | **RTA Test to Specific 4th Graders** |
| Ocotber 18 | **3-8 Math Check- Ins** |
| October 19 | **Parent Involvement Meeting 3:14-4pm** |
| October 20 | POCOSIN CLUB DAY |
| October 20 | End of 1st 9 Weeks |
| October 23-31 | Red Ribbon Week |
| October 23 | **Grades completed in PowerSchool by teachers** |
| October 25 | Fall Picture Day |
| October 25 | **Ag Committee Meeting 3:15-5pm** |
| October 25 | Basketball Parent Night 6pm |
| October 26 | Report Cards go Home |
| October 27 | **Pocosin FALL FESTIVAL 4-7pm** |
| October 30 | **School Improvement Team Meeting 3:15-4pm** |
| October 30 | Jr Beta Leadership Summit in Williamsburg, VA |
| October 30 | Candy Corn Day |
| October 31 | Halloween |
| October 31 | Lunch Time – Trick or Treating |
| November 2023 | Academic Writing Month |
| November 3 | **POCOSIN CLUB DAY** |
| November 3 | Sandwich Day |
| November 3 | Kindergarten Field Trip to Briley's Farm |
| November 3 | 1st Grade Field Trip to Briley's Farm |
| November 9 | **Pocosin Veteran’s Day Program 10am** |
| November 10 | **Veterans Day – NO SCHOOL** |
| November 13 | World Kindness Day |
| November 13-17 | World Kindness Week |
| November 14 | Pickle Day |
| November 14 | **Faculty Meeting 3:15-4:15pm** |
| November 16 | **Parent Involvement Meeting 3:14-4pm** |
| November 17 | POCOSIN CLUB DAY |
| November 20 | Staff Thanksgiving Potluck Lunch |
| November 21 | **November BOE Meeting 6pm. 1st Grade Presentation** |
| November 22-24 | **Thanksgiving Holiday – NO SCHOOL** |

**Health and Safety**

* Safety Meeting – October
* Will be working with Dr. Hogston to apply for the safety grant
* Second Fire Drill, Oct 17, 2023

**Technology**

* Mr. Rob Brickhouse has agreed to contract with PIC for our technology needs and concerns.

**Transportation**

* We are actively looking for bus driver substitutes.

**Facilities**

* Materials under the metal building – Removed as of October 6th
* Bathrooms in the PE Storage area
* Update on extermination
* Storage
* Concession Stand
* Railing for steps
* Issues with fencing around ball fields

**Other**

Phillipi has agreed that we can use their life center most Tuesday Nights for practice.  Conditioning and half court practices will take place under the metal building.

* Parent meeting for Basketball has been advertised for October 25th at 6pm
* Coaches include Mr. Gaddy, Mr. Spencer. Mrs Cumiskey and Ms. Davenport
* Contract included

**Budget**

An updated budget will be presented at the next meeting for approval by the board.

**Policies**

Motion to amend the Parental Leave Policy to include eight weeks of leave for primary and secondary caregivers by Victoria Harrison with a second by Gabrielle Davenport.

Victoria Harrison made the motion to approve the amendment to the Parental Leave Policy as presented. Gabrielle Davenport provided the second for the motion. The motion was unanimously approved.

**Public Comment (subject to prior submission via email)**

None

**New Business**

**Closed Session pursuant to § 143-318.11. (a)(1) and (a)(6)**

Victoria Harrison made a motion to go into closed session pursuant to § 143-318.11. (a)(1) and (a)(6). Lynn West provided the second for the motion. The motion was unanimously approved.

Victoria Harrison made a motion to go back into open session. Constance Davenport provided the second for the motion. The motion was unanimously approved.

**Adjourn**

Motion to adjourn by Victoria Harrison

2nd Constance Davenport

Meeting adjourned at 8:36 pm.

Respectfully submitted,

Lynn West

Board Member

Pocosin Innovative Charter Board

Approved: November 21, 2023

Secretary:  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Board Chair:  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Attendance:

Lynda West

Gabrielle Davenport

Victoria Harrison

Stephanie Phelps

Constance Davenport

Jackie Etheridge

Shelia Cumiskey